This document gives details of how to prepare for and administer the practical exam.

The information in this document and the identity of any materials supplied by Cambridge International are confidential and must NOT reach candidates either directly or indirectly.

The supervisor must complete the report at the end of this document and return it with the scripts.

INSTRUCTIONS

- If you have any queries regarding these confidential instructions, contact Cambridge International stating the centre number, the syllabus and component number and the nature of the query.
  email info@cambridgeinternational.org
  phone +44 1223 553554
General information about practical exams

Centres must follow the guidance on science practical exams given in the *Cambridge Handbook*.

Safety

Supervisors must follow national and local regulations relating to safety and first aid.

Only those procedures described in the question paper should be attempted.

Supervisors must inform candidates that materials and apparatus used in the exam should be treated with caution. Suitable eye protection should be used where necessary.

The following hazard codes are used in these confidential instructions, where relevant:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>corrosive</td>
</tr>
<tr>
<td>HH</td>
<td>health hazard</td>
</tr>
<tr>
<td>F</td>
<td>flammable</td>
</tr>
<tr>
<td>N</td>
<td>hazardous to the aquatic environment</td>
</tr>
<tr>
<td>MH</td>
<td>moderate hazard</td>
</tr>
<tr>
<td>T</td>
<td>acutely toxic</td>
</tr>
<tr>
<td>O</td>
<td>oxidising</td>
</tr>
</tbody>
</table>

Hazard data sheets relating to substances used in this exam should be available from your chemical supplier.

Before the exam

- The packets containing the question papers must **not** be opened before the exam.
- It is assumed that standard school laboratory facilities, as indicated in the *Guide to Planning Practical Science*, will be available.
- Spare materials and apparatus for the tasks set must be available for candidates, if required.

During the exam

- It must be made clear to candidates at the start of the exam that they may request spare materials and apparatus for the tasks set.
- Where specified, the supervisor **must** perform the experiments and record the results as instructed. This must be done **out of sight** of the candidates, using the same materials and apparatus as the candidates.
- Any assistance provided to candidates must be recorded in the supervisor’s report.
- If any materials or apparatus need to be replaced, for example, in the event of breakage or loss, this must be recorded in the supervisor’s report.

After the exam

- The supervisor must complete a report for each practical session held and each laboratory used.
- Each packet of scripts returned to Cambridge International must contain the following items:
  - the scripts of the candidates specified on the bar code label provided
  - the supervisor’s results relevant to these candidates
  - the supervisor’s reports relevant to these candidates
  - seating plans for each practical session, referring to each candidate by candidate number
  - the attendance register.
Specific information for this practical exam

During the exam, the supervisor (not the invigilator) must do all the experiments and record the results on a spare copy of the question paper, clearly labelled 'supervisor’s results'. If chemicals are prepared in more than one batch, clearly labelled supervisor’s results must be provided for each batch. The candidates using each batch must be listed on the supervisor’s report.

Apparatus

1 × 25 cm³ pipette  
1 × pipette filler  
1 × 50 cm³ burette  
2 × 150 cm³ or 250 cm³ conical flask  
1 × burette stand and clamp  
1 × 100 cm³ beaker  
1 × 250 cm³ beaker  
1 × funnel (for filling burette)  
1 × white tile  
1 × glass rod  
1 × stop-clock to measure to an accuracy of 1 second  
2 × teat/dropping pipette  
1 × spatula  
1 × crucible with lid (approximate capacity 15 cm³)  
1 × crucible tongs  
1 × pipe-clay triangle  
1 × tripod  
1 × Bunsen burner  
1 × heat-proof mat  
1 × test-tube holder  
1 × boiling tube  
1 × hard-glass test-tube  
8 × test-tube*  
1 × test-tube rack  

balance, single-pan, direct reading, minimum accuracy 0.01 g (1 per 8–12 candidates) weighing to 200 g  
1 × wash bottle  
1 × pen for labelling glassware  
paper towels  
red and blue litmus papers  
aluminium foil for testing nitrate/nitrite  
wooden splints  
the apparatus normally used in the centre for use with limewater in testing for carbon dioxide  

*Candidates are expected to rinse and re-use test-tubes where possible. Additional tubes should be available.

Where balance provision is limited, some candidates should be instructed to start the exam with different questions. See the current syllabus for balance: candidate ratio.
**Materials**

The materials listed in the table must be provided to each candidate.

**N.B.** Small amounts of NO₂ [C][O][T], which can cause respiratory distress in some people, may be produced. **The laboratory must be well ventilated.**

<table>
<thead>
<tr>
<th>label</th>
<th>per candidate</th>
<th>identity</th>
<th>notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>FA 1</td>
<td>120 cm³</td>
<td>0.120 mol dm⁻³ hydrochloric acid</td>
<td>Dilute 60.0 cm³ of 2.0 mol dm⁻³ HCl to 1 dm³.</td>
</tr>
<tr>
<td>FA 2</td>
<td>120 cm³</td>
<td>0.110 mol dm⁻³ sodium hydroxide</td>
<td>Dissolve 4.40 g of NaOH [C] in each dm³ of solution.</td>
</tr>
<tr>
<td>FA 3 [F][HH][MH]</td>
<td>5 cm³</td>
<td>thymolphthalein indicator</td>
<td>See preparation instructions in current syllabus.</td>
</tr>
<tr>
<td>FA 4</td>
<td>1.3 g</td>
<td>magnesium hydroxide</td>
<td>Provide 1.30–1.40 g of Mg(OH)₂ in a stoppered container.</td>
</tr>
<tr>
<td>FA 5 [O][MH]</td>
<td>1.5 g</td>
<td>sodium nitrate</td>
<td>Provide 1.50–1.60 g of NaNO₃ [O][MH] in a stoppered container.</td>
</tr>
<tr>
<td>FA 6 [C]</td>
<td>20 cm³</td>
<td>0.20 mol dm⁻³ aluminium sulfate</td>
<td>Dissolve 68.40 g of Al₂(SO₄)₃ [C] in each dm³ of solution. (Alternatively, use 126.0 g of Al₂(SO₄)₃•16H₂O.)</td>
</tr>
<tr>
<td>FA 7</td>
<td>20 cm³</td>
<td>0.02 mol dm⁻³ aqueous iodine (dissolved in 0.20 mol dm⁻³ potassium iodide)</td>
<td>Dissolve 33.20 g of KI in approximately 500 cm³ of distilled water, then dissolve 5.08 g of I₂ [MH][N] in this solution and make up to 1.0 dm³ with distilled water.</td>
</tr>
<tr>
<td>starch</td>
<td>5 cm³</td>
<td>aqueous starch</td>
<td>See preparation instructions in current syllabus.</td>
</tr>
<tr>
<td>sodium thiosulfate</td>
<td>10 cm³</td>
<td>0.20 mol dm⁻³ sodium thiosulfate</td>
<td>Dissolve 49.64 g of Na₂S₂O₃•5H₂O in each dm³ of water.</td>
</tr>
<tr>
<td>label</td>
<td>per candidate</td>
<td>identity</td>
<td>notes</td>
</tr>
<tr>
<td>-------</td>
<td>---------------</td>
<td>----------</td>
<td>-------</td>
</tr>
<tr>
<td><strong>dilute hydrochloric acid</strong></td>
<td>10 cm³</td>
<td>2.0 mol dm⁻³ HCl</td>
<td></td>
</tr>
<tr>
<td><strong>dilute nitric acid [C]</strong></td>
<td>10 cm³</td>
<td>2.0 mol dm⁻³ HNO₃</td>
<td></td>
</tr>
<tr>
<td><strong>dilute sulfuric acid [MH]</strong></td>
<td>10 cm³</td>
<td>1.0 mol dm⁻³ H₂SO₄</td>
<td></td>
</tr>
<tr>
<td><strong>aqueous ammonia [C][MH][N]</strong></td>
<td>10 cm³</td>
<td>2.0 mol dm⁻³ NH₃</td>
<td></td>
</tr>
<tr>
<td><strong>aqueous sodium hydroxide [C]</strong></td>
<td>20 cm³</td>
<td>2.0 mol dm⁻³ NaOH</td>
<td></td>
</tr>
<tr>
<td><strong>aqueous barium chloride or aqueous barium nitrate</strong></td>
<td>10 cm³</td>
<td>0.1 mol dm⁻³ BaCl₂ or 0.1 mol dm⁻³ Ba(NO₃)₂</td>
<td></td>
</tr>
<tr>
<td><strong>limewater [MH]</strong></td>
<td>10 cm³</td>
<td>saturated aqueous calcium hydroxide, Ca(OH)₂</td>
<td></td>
</tr>
<tr>
<td><strong>aqueous silver nitrate</strong></td>
<td>10 cm³</td>
<td>0.05 mol dm⁻³ AgNO₃</td>
<td></td>
</tr>
<tr>
<td><strong>acidified aqueous potassium manganate(VII) [MH]</strong></td>
<td>10 cm³</td>
<td>0.01 mol dm⁻³ KMnO₄ in 0.5 mol dm⁻³ H₂SO₄</td>
<td></td>
</tr>
</tbody>
</table>

- An excess of at least 10% of each material must be prepared to cover accidental loss.
- All solutions must be thoroughly mixed.
- If you are unable to source any of these chemicals, you must contact Cambridge International as far as possible in advance of the exam for advice.
- **Materials must be labelled only as specified in the 'label' column. The identities of chemicals labelled with letter codes, e.g. FA 1, may be different from their descriptions in the question paper. Candidates must use the descriptions given in the question paper.**

See preparation instructions in the current syllabus. If necessary, each of these reagents can be provided as a communal supply for groups of up to 6 candidates. Invigilators must be alert to the risk of contamination and the opportunity for malpractice when using a communal supply.
Supervisor’s report

Syllabus and component number  

Centre number  

Centre name  

Time of the practical session  

Laboratory name/number  

Give details of any difficulties experienced by the centre or by candidates (include the relevant candidate names and candidate numbers).

You must include:

- any difficulties experienced by the centre in the preparation of materials
- any difficulties experienced by candidates, e.g. due to faulty materials or apparatus
- any specific assistance given to candidates.
If chemicals have been prepared in more than one batch, list the candidates using each batch.

Declaration

1. Each packet that I am returning to Cambridge International contains all of the following items:
   - the scripts of the candidates specified on the bar code label provided
   - the supervisor’s results relevant to these candidates
   - the supervisor’s reports relevant to these candidates
   - seating plans for each practical session, referring to each candidate by candidate number
   - the attendance register.

2. Where the practical exam has taken place in more than one practical session, I have clearly labelled the supervisor’s results, supervisor’s reports and seating plans with the time and laboratory name/number for each practical session.

3. I have included details of difficulties relating to each practical session experienced by the centre or by candidates.

4. I have reported any other adverse circumstances affecting candidates, e.g. illness, bereavement or temporary injury, directly to Cambridge International on a special consideration form.

Signed ................................................................................................................................ (supervisor)

Name (in block capitals) ..........................................................................................................................