This document gives details of how to prepare for and administer the practical exam.

The information in this document and the identity of any materials supplied by Cambridge International are confidential and must NOT reach candidates either directly or indirectly.

The supervisor must complete the report at the end of this document and return it with the scripts.

INSTRUCTIONS

● If you have any queries regarding these confidential instructions, contact Cambridge International stating the centre number, the syllabus and component number and the nature of the query.
  
  email info@cambridgeinternational.org
  
  phone +44 1223 553554

This document has 8 pages. Any blank pages are indicated.
General information about practical exams

Centres must follow the guidance on science practical exams given in the Cambridge Handbook.

Safety

Supervisors must follow national and local regulations relating to safety and first aid.

Only those procedures described in the question paper should be attempted.

Supervisors must inform candidates that materials and apparatus used in the exam should be treated with caution. Suitable eye protection should be used where necessary.

The following hazard codes are used in these confidential instructions, where relevant:

- **C** corrosive
- **HH** health hazard
- **F** flammable
- **N** hazardous to the aquatic environment
- **MH** moderate hazard
- **T** acutely toxic
- **O** oxidising

Hazard data sheets relating to substances used in this exam should be available from your chemical supplier.

Before the exam

- The packets containing the question papers must **not** be opened before the exam.
- It is assumed that standard school laboratory facilities, as indicated in the Guide to Planning Practical Science, will be available.
- Spare materials and apparatus for the tasks set must be available for candidates, if required.

During the exam

- It must be made clear to candidates at the start of the exam that they may request spare materials and apparatus for the tasks set.
- Where specified, the supervisor **must** perform the experiments and record the results as instructed. This must be done **out of sight** of the candidates, using the same materials and apparatus as the candidates.
- Any assistance provided to candidates must be recorded in the supervisor’s report.
- If any materials or apparatus need to be replaced, for example, in the event of breakage or loss, this must be recorded in the supervisor’s report.

After the exam

- The supervisor must complete a report for each practical session held and each laboratory used.
- Each packet of scripts returned to Cambridge International must contain the following items:
  - the scripts of the candidates specified on the bar code label provided
  - the supervisor’s results relevant to these candidates
  - the supervisor’s reports relevant to these candidates
  - seating plans for each practical session, referring to each candidate by candidate number
  - the attendance register.
Specific information for this practical exam

During the exam, the supervisor (not the invigilator) must do all the experiments and record the results on a spare copy of the question paper, clearly labelled 'supervisor’s results'. If chemicals are prepared in more than one batch, clearly labelled supervisor’s results must be provided for each batch. The candidates using each batch must be listed on the supervisor’s report.

Apparatus

1 × 10 cm$^3$ pipette
1 × 25 cm$^3$ pipette
1 × pipette filler
1 × 50 cm$^3$ burette
2 × 150 cm$^3$ or 250 cm$^3$ conical flask
1 × 50 cm$^3$ measuring cylinder
1 × burette stand and clamp
1 × 250 cm$^3$ one-mark graduated volumetric flask (ISO1042 or grade B)
1 × 100 cm$^3$ beaker
1 × 250 cm$^3$ beaker
1 × funnel (for filling burette)
1 × white tile
1 × thermometer (−10°C to +110°C at 1°C)
2 × plastic or cardboard cup, capacity approximately 150 cm$^3$
1 × glass rod
1 × stop-clock to measure to an accuracy of 1 second
2 × teat/dropping pipette
1 × spatula
1 × Bunsen burner
1 × heat-proof mat
1 × test-tube holder
2 × boiling tube*
1 × hard-glass test-tube*
8 × test-tube*
1 × test-tube rack
balance, single-pan, direct reading, minimum accuracy 0.01 g (1 per 8–12 candidates) weighing to 200 g
1 × wash bottle
1 × pen for labelling glassware
paper towels
red and blue litmus papers
aluminium foil for testing nitrate/nitrite
wooden splints
the apparatus normally used in the centre for use with limewater in testing for carbon dioxide

*Candidates are expected to rinse and re-use tubes where possible. Additional tubes should be available.

Where balance provision is limited, some candidates should be instructed to start the exam with different questions.
Materials

The materials listed in the table must be provided to each candidate.

<table>
<thead>
<tr>
<th>label</th>
<th>per candidate</th>
<th>identity</th>
<th>notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>FB 1 [MH]</td>
<td>150 cm³</td>
<td>3.0 mol dm⁻³ hydrochloric acid</td>
<td>Dilute 255 cm³ of concentrated (35–37%; approximately 11 mol dm⁻³) hydrochloric acid [C][MH] to 1 dm³.</td>
</tr>
<tr>
<td>FB 2</td>
<td>120 cm³</td>
<td>0.0613 mol dm⁻³ sodium carbonate</td>
<td>Dissolve 6.50 g of Na₂CO₃ [MH] in each dm³ of solution. A fresh supply of Na₂CO₃ should be used.</td>
</tr>
<tr>
<td>FB 3 [F][HH][MH]</td>
<td>5 cm³</td>
<td>bromophenol blue indicator</td>
<td>See preparation instructions in current syllabus.</td>
</tr>
<tr>
<td>FB 5 [MH]</td>
<td>3.5 g</td>
<td>anhydrous sodium carbonate</td>
<td>Provide 3.5–3.6 g of Na₂CO₃ [MH] in a stoppered container. A fresh supply of Na₂CO₃ should be used.</td>
</tr>
<tr>
<td>FB 5 [MH]</td>
<td>9.0 g</td>
<td>hydrated sodium carbonate</td>
<td>Provide 9.0–9.1 g of Na₂CO₃•10H₂O [MH] in a stoppered container. A fresh supply of Na₂CO₃•10H₂O should be used.</td>
</tr>
<tr>
<td>FB 7</td>
<td>20 cm³</td>
<td>a mixture of 0.2 mol dm⁻³ sodium bromide and 0.2 mol dm⁻³ sodium sulfate</td>
<td>Dissolve 20.6 g of NaBr and 28.4 g of Na₂SO₄ in each dm³ of solution. (64.4 g of Na₂SO₄•10H₂O may be used as an alternative)</td>
</tr>
<tr>
<td>FB 8</td>
<td>2.0 g</td>
<td>zinc carbonate</td>
<td>Provide 2.0–2.1 g of ZnCO₃ in a stoppered container.</td>
</tr>
<tr>
<td>distilled water</td>
<td>300 cm³</td>
<td>distilled water</td>
<td></td>
</tr>
<tr>
<td>label</td>
<td>per candidate</td>
<td>identity</td>
<td>notes</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>---------------</td>
<td>---------------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>dilute hydrochloric acid</td>
<td>20 cm³</td>
<td>2.0 moldm⁻³ HCl</td>
<td></td>
</tr>
<tr>
<td>dilute nitric acid</td>
<td>10 cm³</td>
<td>2.0 moldm⁻³ HNO₃</td>
<td></td>
</tr>
<tr>
<td>dilute sulfuric acid</td>
<td>10 cm³</td>
<td>1.0 moldm⁻³ H₂SO₄</td>
<td></td>
</tr>
<tr>
<td>aqueous ammonia</td>
<td>20 cm³</td>
<td>2.0 moldm⁻³ NH₃</td>
<td></td>
</tr>
<tr>
<td>aqueous sodium hydroxide</td>
<td>20 cm³</td>
<td>2.0 moldm⁻³ NaOH</td>
<td></td>
</tr>
<tr>
<td>aqueous barium chloride or</td>
<td>10 cm³</td>
<td>0.1 moldm⁻³ BaCl₂</td>
<td>See preparation instructions in the current syllabus.</td>
</tr>
<tr>
<td>aqueous barium nitrate</td>
<td></td>
<td>or 0.1 moldm⁻³ Ba(NO₃)₂</td>
<td></td>
</tr>
<tr>
<td>limewater</td>
<td>10 cm³</td>
<td>saturated aqueous</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>calcium hydroxide, Ca(OH)₂</td>
<td></td>
</tr>
<tr>
<td>aqueous silver nitrate</td>
<td>10 cm³</td>
<td>0.05 mol dm⁻³ AgNO₃</td>
<td></td>
</tr>
<tr>
<td>acidified aqueous potassium</td>
<td>10 cm³</td>
<td>0.01 mol dm⁻³ KMnO₄ in</td>
<td></td>
</tr>
<tr>
<td>manganate(VII)</td>
<td></td>
<td>0.5 mol dm⁻³ H₂SO₄</td>
<td></td>
</tr>
</tbody>
</table>

- An excess of at least 10% of each material must be prepared to cover accidental loss.
- All solutions must be thoroughly mixed.
- If you are unable to source any of these chemicals, you must contact Cambridge International as far as possible in advance of the exam for advice.
- Materials must be labelled only as specified in the 'label' column. The identities of chemicals labelled with letter codes, e.g. FB 1, may be different from their descriptions in the question paper. Candidates must use the descriptions given in the question paper.
Supervisor’s report

Syllabus and component number

Centre number

Centre name

Time of the practical session

Laboratory name/number

Give details of any difficulties experienced by the centre or by candidates (include the relevant candidate names and candidate numbers).

You must include:

- any difficulties experienced by the centre in the preparation of materials
- any difficulties experienced by candidates, e.g. due to faulty materials or apparatus
- any specific assistance given to candidates.
If chemicals have been prepared in more than one batch, list the candidates using each batch.

Declaration

1 Each packet that I am returning to Cambridge International contains all of the following items:
   - the scripts of the candidates specified on the bar code label provided
   - the supervisor’s results relevant to these candidates
   - the supervisor’s reports relevant to these candidates
   - seating plans for each practical session, referring to each candidate by candidate number
   - the attendance register.

2 Where the practical exam has taken place in more than one practical session, I have clearly labelled the supervisor’s results, supervisor’s reports and seating plans with the time and laboratory name/number for each practical session.

3 I have included details of difficulties relating to each practical session experienced by the centre or by candidates.

4 I have reported any other adverse circumstances affecting candidates, e.g. illness, bereavement or temporary injury, directly to Cambridge International on a special consideration form.

Signed ............................................................................................................................... (supervisor)

Name (in block capitals) ......................................................................................................................